

**AP Solutions, Inc.**

**Cancellation/Refund Policy**

Due to the fact that we deal in training there will be no refunds on classes that have been taken.

**Cancellation & Refund Policy**

Registration cancellations may occur due to change in employment, conflict in scheduling, or bad timing. If these circumstances occur there are two courses of action that can be taken: it is preferred to reschedule the class for a later date that will be beneficial for both parties involved. The other option is to get a refund. If the cancellation occurs before the start of class then a full refund will be given. If the student doesn't cancel and just does not show up for class then a refund may still be granted minus the charges for class materials.

All refund requests must be made by the attendee or credit card holder.

Refund requests must include the name of the attendee and/or invoice number.

Refunds will be credited back to the original credit card used for payment.